



a town for a lifetime **IRONDEQUOIT** *New York*

REGULAR TOWN BOARD MEETING

January 21, 2025

7:00 PM

AGENDA

01/7/25 10:24 AM

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERVISOR'S REMARKS & ANOUNCEMENTS

PUBLIC INPUT

FINANCIAL REPORT

APPROVAL OF MINUTES

December 09, 2024 Workshop Town Board Meeting Minutes

December 17, 2024 Regular Town Board Meeting Minutes

December 26, 2024 Special Town Board Meeting Minutes

ITEM(S) FOR BOARD ACTION:

Community Development:

01A2025-1 Resolution Filling a Conservation Board Vacancy

01A2025-2 Resolution Approving the appointment of the Historic Preservation Commission

01A2025-3 Resolution Calling for a Public Hearing on a Proposed Local Law to Amend Town Code Chapter 235-69-Fencing

Comptroller:

01A2025-4 Resolution Calling for a Public Hearing to Provide Opportunity for Public Comment on Irondequoit's Community Development Block Grant Program (CDBG)

01A2025-5 Resolution Authorizing Adjustment of the Mileage Reimbursement Rate for 2025 to \$.70 consistent with the rate allowed by the US Internal Revenue Service

01A2025-6 Resolution Calling for a Public Hearing in Accordance with Section 202-b of the Town Law with respect to certain improvements to the Tow of Irondequoit Consolidated Sever District

Police:

01A2025-7 Resolution Authorizing the Acceptance of a Monetary Gift from Crime Stoppers to the Irondequoit Police Department

01A2025-8 Resolution Authorizing change by Raising Dog Licensing fee for Dog License Registration

Public Works:

01A2025-9 Resolution Declaring Certain Equipment Surplus Property

Recreation:

01A2025-10 Resolution Authorizing the Supervisor to Enter into Various Contracts with Vendors for Town's 2025 Winterfest Celebration

Supervisor:

01A2025-11 Resolution Authorizing the changing of February Town Board Meeting Date from February 18th to February 25th due to New York Association of Towns Meeting conflict.

01A2025-12 Resolution Authorizing the Supervisor as Delegate for the purpose of voting at the New York Association of Towns (NYAOT) Annual Meeting and attending the Annual NYAOT training

Town Clerk:

01A2025-13 Resolution Approving the Special Event License for Yellowjacket Racing/Fleet Feet Cupid's Cup 5K Run/Walk

Upcoming Meeting:

WORKSHOP MEETING February 10, 2025 @ 4PM

REGULAR TOWN BOARD MEETING February 18, 2025 @ 7PM

EXPENSES

Fund	Original Budget	Amended Budget	Cumulative, Year to Month End			Percent of Year Elapsed	Percent of Budget Spent & Enc'brd
			Expended	Encumb'd	Available Balance		
			29,913,732				
001 General (includes cemetery)	26,601,423	29,595,233	29,253,055	660,677	-318,499	100.0%	101.1%
percent of amended budget			98.8%	2.2%	-1.1%		
005 Library	2,846,496	2,857,196	2,561,531	11,685	283,979	100.0%	90.1%
percent of amended budget			89.7%	0.4%	9.9%		
021 Highway # 1, Road Impvts.	3,772,281	3,947,691	3,793,261	236,773	-82,343	100.0%	102.1%
percent of amended budget			96.1%	6.0%	-2.1%		
023 Highway # 3, Equipment Maint.	1,105,315	1,105,315	1,101,082	38,643	-34,410	100.0%	103.1%
percent of amended budget			99.6%	3.5%	-3.1%		
024 Highway # 4, ROW / Winter	1,165,368	1,165,368	946,562	8,891	209,915	100.0%	82.0%
percent of amended budget			81.2%	0.8%	18.0%		
031 Consolidated San. Sewer Dist.	3,843,057	4,101,801	3,858,958	255,178	-12,335	100.0%	100.3%
percent of amended budget			94.1%	6.2%	-0.3%		
038 Stormwater Drainage Dist.	939,830	939,830	892,955	7,166	39,709	100.0%	95.8%
percent of amended budget			95.0%	0.8%	4.2%		
036 LaSalle Landing Sewer District	136	136	0	0	136	100.0%	0.0%
percent of amended budget			0.0%	0.0%	100.0%		
039 Rock Beach San. Sewer Dist.	7,852	7,852	7,851	0	1	100.0%	100.0%
percent of amended budget			100.0%	0.0%	0.0%		
040 Orland Road San. Sewer Dist.	16,874	16,874	16,874	0	0	100.0%	100.0%
percent of amended budget			100.0%	0.0%	0.0%		
051 Sea Breeze Water District	1,226,631	1,226,631	1,262,861	0	-36,230	100.0%	103.0%
percent of amended budget			103.0%	0.0%	-3.0%		
071 - 098 Lighting Districts	129,470	129,470	50,784	0	78,686	100.0%	39.2%
percent of amended budget			39.2%	0.0%	60.8%		
TOTAL	41,654,733	45,093,397	43,745,774	1,219,014	128,609	100.0%	99.7%
			44,964,788				
Percent of Amended Budget Spent			97.0%				
Percent of Amended Budget Encumbered				2.7%			
Total Percent Spent & Encumbered							99.7%
Tax Levy Sensitive	35,491,019	38,670,939	37,655,491	956,670	58,778	100.0%	99.8%
Total Spent + Encumbered		38,612,161	97.4%	2.5%	0.2%		99.8%

REVENUES

Fund	Original Budget	Amended Budget	Cumulative		Percent of Real Estate Tax	Percent of Year Elapsed	Percent of Revenue Received
			Receipts Through This Month	Balance to be Received			
001 General:							
Real Estate Tax (001-1001)	12,790,170	12,790,170	12,790,170	0	66.3%		100.0%
Payment In Lieu of Tax (001-1081)	232,730	232,730	298,126	-65,396			128.1%
Sales Tax (001-1120)	6,700,000	6,700,000	4,661,935	2,038,065			69.6%
Mortgage Tax (001-3005)	990,000	990,000	825,807	164,193			83.4%
AIM-Related Payments-NYS (001-2750)	613,283	613,283	0	613,283			0.0%
Interest Earnings (001-2401)	25,000	25,000	32,750	-7,750			131.0%
Franchise Cable TV (001-1170)	646,000	646,000	272,478	373,522			42.2%
Recreation Program Fees (001-2001)	673,300	673,300	733,157	-59,857			108.9%
Cemetery Revenues (001-2190/2665)	166,000	166,000	197,387	-31,387			118.9%
Fines & Bail Forfeitures (001-2610)	101,000	101,000	77,644	23,356			76.9%
Other Sources of Revenue	2,199,320	2,202,061	2,946,237	-744,176			133.8%
Appropriated Fund Balance	1,464,620	1,464,620	1,464,620	0			
Total, Revenue & Fund Balance	26,601,423	26,604,164	24,300,311	2,303,853		100.0%	91.3%

Fund	Original Budget	Amended Budget	Cumulative Receipts as of This Month	Balance to be Received	Percent of Real Estate Tax	Percent of Year Elapsed	Percent of Revenue Received
005 Library							
Real Estate Tax	2,686,417	2,686,417	2,686,417	0	13.9%		100.0%
Other Sources of Revenue	120,079	120,079	126,547	-6,468			105.4%
Appropriated Fund Balance	40,000	40,000	40,000	0			
Total, Revenue & Fund Balance	2,846,496	2,846,496	2,852,964	-6,468		100.0%	100.2%
021, 023, 024 Highway Funds							
Real Estate Tax	3,802,184	3,802,184	3,802,184	0	19.7%		100.0%
All Other Sources	1,740,780	1,740,780	1,699,056	41,724			97.6%
Appropriated Fund Balance	500,000	500,000	500,000	0			
Total, Revenue & Fund Balance	6,042,964	6,042,964	6,001,240	41,724		100.0%	99.3%
031 Consolidated San. Sewer District							
Sewer Service Charges	3,482,244	3,482,244	3,482,244	0			100.0%
Other Sources of Revenue	110,813	110,813	191,514	-80,701			172.8%
Appropriated Fund Balance	250,000	250,000	250,000	0			
Total, Revenue & Fund Balance	3,843,057	3,843,057	3,923,758	-80,701		100.0%	102.1%
038 Stormwater Drainage District							
District Service Charges	935,311	935,311	935,311	0			100.0%
Other Sources of Revenue	4,519	4,519	30,028	-25,509			664.5%
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	939,830	939,830	965,339	-25,509		100.0%	102.7%
036 LaSalle Landing Sewer District							
District Capital Charges	136	136	136	0			100.0%
Other Sources of Revenue	0	0	-23	23			#DIV/0!
Total Revenue	136	136	113	23		100.0%	83.4%
039 Rock Beach San. Sewer District							
District Capital Charges	7,852	7,852	7,851	1			100.0%
Other Sources of Revenue	0	0	-58	58			#DIV/0!
Total Revenue	7,852	7,852	7,793	59		100.0%	99.3%
040 Orland Road San. Sewer District							
District Capital Charges	16,874	16,874	16,874	0			100.0%
Other Sources of Revenue	0	0	388	-388			#DIV/0!
Total Revenue	16,874	16,874	17,262	-388		100.0%	102.3%
051 Sea Breeze Water District							
District Real Estate Tax	42,975	42,975	42,975	0			100.0%
Other Sources of Revenue	1,183,656	1,183,656	978,191	205,465			82.6%
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	1,226,631	1,226,631	1,021,166	205,465		100.0%	83.2%
071 - 098 Lighting Districts							
District Real Estate Tax	129,470	129,470	129,470	0			100.0%
Other Sources of Revenue	0	0	12,378	-12,378			
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	129,470	129,470	141,848	-12,378		100.0%	109.6%
Summary of Revenues and Appropriated Fund Balances							
Real Estate Tax	19,278,771	19,278,771	19,278,771	0	100.0%		100.0%
Special District Real Estate Tax	172,445	172,445	172,445	0			100.0%
Sanitary Sewer Service Charges	3,507,106	3,507,106	3,507,105	1			100.0%
Stormwater District Service Charges	935,311	935,311	935,311	0			100.0%
Other Sources of Revenue	15,506,480	15,509,221	13,083,564	2,425,680			84.4%
TOTAL	39,400,113	39,402,854	36,977,196	2,425,681		100.0%	93.8%
Appropriated Fund Balance	2,254,620	2,254,620	2,254,620	0			100.0%
Grand Total, Revenues and Appropriated Fund Balance	41,654,733	41,657,474	39,231,816	2,425,681			94.2%

Town Board Meeting Notes

In this report, I am presenting a preliminary look at the 2024 financial results for the Town as of December 31. The 2024 books will not close until the end of February to allow for receipt and processing of outstanding commitments, and to account for and properly book the remaining revenue that is owed to the Town. Again, during the February and March Town Board meetings, I will present the most current 2024 preliminary results. The Town's auditors from the Bonadio Group will present highlights of the audited 2024 Financial Statements and Audit Report upon completion of the audit work.

The 2024 financial results as of December 31st: 100% of the year has elapsed and the Town's total expenses are on par with budget at 99.7%—a sum of \$44,965k. Encumbrances are \$1,219k and actual expenses total \$43,745k. The actual expenses alone equate to 97.0% of budget. Encumbrances are still an important part of the Town's outstanding commitments.

The General Fund expenses are slightly higher than budget at 101.1% or \$29,914k. The actual expenditures are 98.8% of budget or \$29,253k and 2.2% (\$661k) remains for encumbrances. The excess expenditures can be attributed in large part to ARPA funds expended and not contained in the amended budget due to the financial system transition. This will be corrected before the February report.

Overall, the expenses in the highway funds are below budget at 98.5%; a total of approximately \$6,125k. The costs in these funds result from considerable expenses for salt, gas, and paving as anticipated.

The Library expenditures are 90.1% of budget—a total of \$2,573k.

Expenses in the Sewer Fund of \$4,113k are at budget at 100.3%.

The Stormwater Drainage expenses are approximately 96% of budget—a total of \$900k.

Regarding the entire Town, revenue and appropriated fund balance of \$39,232k or 94.2% has been documented to date.

The General Fund has recorded revenue of \$24,300k —91.3% of budget. Real estate tax of \$12,790k has been collected. 128% of the Payment In Lieu Of Tax revenue of \$298k has been received. 8 months of Sales Tax revenue in the amount of \$ 4,662k (69.6% of budget); the AIM payment of \$613k has been received and Mortgage Tax for the three quarters of \$826k has been received. Additional revenue to be recorded include 6 months of franchise fees, 4 months of sales tax and 3 months of mortgage tax.

At month-end, the Library had confirmed revenue of \$2,852k – 100.2%.

99.3% or \$6,001k of revenue has been recorded by the Highway Funds.

102.1% of the Sewer Fund of \$3,9245k has been verified.

Stormwater Drainage has received 102.7% of its budgeted revenue—\$965k.

This concludes the 1st preliminary financial report for December 2024.

Workshop Meeting of the Town Board of the Town of Irondequoit, held in the Broderick Room at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 9th day of December 2024 at 4:00 P.M, there were:

PRESENT:	Supervisor	Andraé Evans
	Town Board Member	Ann Cunningham
	Town Board Member	Grant Malone
	Town Board Member	John Perticone
	Town Board Member	Peter Wehner

Attorney for the Town

Brown Hutchinson LLP

Others in attendance included Planning and Zoning Coordinator Michelle Nichols, Director of Community Development Bill Lang, Commissioner of Public Works Erin Magee, Director of IT Kevin LaBarr, Deputy HR Director Linda Mosley, Recreation Management Assistant Megan Hoffman, Library Director Greg Benoit and Town Clerk Latasha Elder.

Supervisor Evans called the meeting to order, Pledge was said, emergency procedures and ground rules for public input were stated, and Town Clerk Elder called Roll.

SUPERVISOR'S REMARKS: The Supervisor stated that we should finish the year below budget. The Town received an A1 rating from Moody's. Wishing to celebrate the success of members of the Town. Looking to explore with HR Director sick time policy regarding donating hours.

PRESENTATION: Anthony Minervino, 1341 Stanton Road, wishing to create a Brookview Neighborhood Association. Asking the Town for assistance and support with a one-time mailing.

Travis Clinton, 11 Heatherwood Drive, Fairport, NY, Avongood Station 51 upgrade project located at 40 Topper Drive. The project would include the replacement and upgrades to a transformer.

DEPARTMENT HEAD UPDATES:

Director of IT Kevin LaBarr: Focusing on Cloud migration. IT is currently working at IPD which is the largest department.

Commissioner of Public Works Erin Magee: Winter parking ordinance is currently in effect. Camp Eastman and Backyard projects are progressing along. The Bellehurst Pump Station is underway. Gearing up for 2025 projects.

Director of Community Development Bill Lang: Gave specifics on several large projects happening in the Town. Partnering with IPD, Recreation and DPW to assist special events going on in the Town.

Personnel Analyst Linda Mosley: Still working on a new payroll system. Processing open enrollment of current employees and transferring retirees to a new provider.

Management Assistant Megan Hoffman: Holiday Market was a success. Winterfest will be held on February 8, 2024, from 11-3pm. The Winter/Spring Activities guide will be available early next week in Town Hall buildings.

Chief of Police Scott Peters: Annual Fall In-Service training is completed. The 2nd Annual Cops for the Community Cupboard donation event was successful. The Chief thanked Target, Amico's and the Rotary for making the Annual Shop with a Cop program a success. Wrapping up the end of the year.

Town Clerk Latasha Elder: Getting ready for Town and County Tax season in January. The bills will go out December 30th, 2024 and the Town will start collecting January 2nd, 2025. Seabreeze Water bills will be going out at well at the end of the year. Busy with doing passports. Asked residents to make appointments if they need a passport.

Assistant to the Comptroller Richard Checchi: Business as usual. Getting ready for the annual audit with preliminary audit work. Successful bond December issuance 3.14 %. Renews project money. Moody's review to maintain our credit rating. Spoke about new hire.

Attorney for the Town Andrew Brown: All litigations have been closed except one. Working with Assessor to close out tax certiorari litigation. Working with departments on day-to-day basis. Looking at procurement practices. Legal house is in order.

REVIEW OF AGENDA ITEMS FOR THE OCTOBER 15, 2024 REGULAR TOWN BOARD MEETING:

Each department that submitted resolutions for approval of the Town Board reviewed those resolutions with the Board.

ITEMS FOR BOARD ACTION:

12WS2024-1 Resolution Authorizing the provisional appointment of a Clerk IV in the Clerk's Office.

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, a resolution was adopted authorizing the Provisional Appointment of Melissa Rhoads as Clerk IV in the Town Clerk's Office

UPON VOTING

Town Board Member	Perticone	voting	Aye
Town Board Member	Wehner	voting	Aye
Town Board Member	Malone	voting	Aye
Town Board Member	Cunningham	voting	Aye
Town Supervisor	Evans	voting	Aye

Resolution Number 2024-274

12WS2024-2 Resolution Authorizing the Appointment of a Town Historian.

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, a resolution was **TABELED** to rewrite the portion of the resolution relating to pay rate and hours according to policy and to include a term.

UPON VOTING

Town Board Member	Perticone	voting	Aye
Town Board Member	Wehner	voting	Aye
Town Board Member	Malone	voting	Aye
Town Board Member	Cunningham	voting	Aye
Town Supervisor	Evans	voting	Aye

Upcoming Meetings:

Regular Town Board Meeting	Tuesday, December 17, 2024	@ 7:00pm
Organization Board Meeting	Tuesday, January 7, 2025	@ 4:00pm
Workshop Meeting	Monday, January 13, 2025	@ 4:00pm

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Malone**, the Workshop Meeting was adjourned at 5:34 p.m.

UPON VOTING

Town Board Member	Perticone	voting	Aye
Town Board Member	Wehner	voting	Aye
Town Board Member	Malone	voting	Aye
Town Board Member	Cunningham	voting	Aye
Town Supervisor	Evans	voting	Aye

Respectfully submitted,



Latasha Elder, Town Clerk

REGULAR TOWN BOARD MEETING DECEMBER 17, 2024 167

Regular Town Board Meeting of the Town Board of the Town of Irondequoit, held in the Broderick Room at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the **17th day of December 2024**, at 7:00 P.M., local time, there were:

<u>PRESENT:</u>	Town Supervisor	Andraé Evans
	Town Board Member	Ann Cunningham
	Town Board Member	John Perticone
	Town Board Member	Peter Wehner
	Attorney for the Town	Brown Hutchinson LLP
<u>ABSENT:</u>	Town Board Member	Grant Malone

Others in attendance included Chief Scott Peters, Comptroller Diana Marsh, Public Works Foreman Thomas Albert, Director of Development Services Bill Lang, Director of Recreation Shannon Grieve, Director of Human Resources Jason Vinette, IT Assistant Garrett Miller, Assessor Anthony Costanza, Chief of Staff Kim Miranda and Town Clerk Latasha Elder.

Supervisor Evans called the meeting to order, and the Pledge was said. Emergency exit procedures and ground rules for public input were stated. Town Clerk Latasha Elder called Roll.

SUPERVISOR'S REMARKS AND ANNOUNCEMENTS: Reflected on accomplishments of 2024 and announced some projects for 2025.

PUBLIC INPUT

Marsha Enright, 15 Clay Ave, voiced her concerns about Short-Term Rentals.

Mark Halldow, 39 Schnackel Dr, voiced his concerns about Short-Term Rentals

As there were no other speakers, Public Input was closed.

FINANCIAL REPORT: The 2024 financial results as of November 30:

91.7% of the year has elapsed and the Town's total expenses (actual expenditures + encumbrances) of \$37,725k are lower than budget at 83.7%. Actual expenses are \$36,480k (80.9% of budget) & encumbrances are \$1,246k (2.8% of budget).

The General Fund total expenses of approximately \$25,223k are below budget at 85.2%. The actual expenditures total \$24,618k (83.2% of budget) and encumbrances are \$605k (2.0% of budget).

Overall, the total expenses of the 3 Highway Funds are \$5,216k, or 83.8% of budget— lower than the 91.7% of the year that has elapsed. Actual expenditures of \$4,885k represent 78.5% of budget and encumbrances totaling \$331k account for 5.3% of budget. The costs are driven by expenses and encumbrances for fuel, road salt, equipment parts, and road paving.

The current Library expenditures are \$2,354k (82.4%) of the budget. Expenses in the Sewer Fund of \$3,270k are below budget at 79.7%, with actual expenditures equating to \$3,002k (73.2% of budget) and encumbrances at \$268k. (6.5% of budget).

Stormwater Drainage expenses are approximately 54.7% of budget—a total of \$514k. The General Fund has received revenue of \$23,411k—88.0% of the budget. Real Estate tax of \$12,790k has been collected. The Town has recorded 8 months of Sales Tax revenue in the amount of \$4,661k (69.6% of budget); the AIM payment of \$613k has been received and Recreation receipts of \$696k represent 103.3% of budget. Other Sources of Revenue received is 125.2% of budget.

At month-end, the Library had confirmed revenue of \$2,844k – 99.9% of budget. 88.4% or \$5,342k of Highway revenue has been received. The Sewer Fund has received 102.1% of its revenue \$3,923k. Stormwater Drainage has verified 102.7% of its budgeted revenue—\$965k.

Regarding the entire Town: \$37,666k or 90.4% of revenue and appropriated fund balance has been received to date; approximately \$19,279k is from Real Estate tax.

This concludes the financial report for the month of November 2024.

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the financial report was approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

APPROVAL OF MINUTES:

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the November 07, 2024 Special/Public Hearing Board Meeting Minutes were approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the November 12, 2024 Workshop Meeting minutes were approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the November 18, 2024 Special Town Board Meeting minutes were approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the November 19, 2024 Regular Town Board Meeting minutes were approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

ITEMS FOR BOARD ACTION:

Appointments:

12A2024-1 RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF AN OFFICE ACCOUNT CLERK

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the provisional appointment of Timothy Broderick as an Office Account Clerk.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-275

**12A2024-2 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF
A POLICE SERGEANT**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **approving the permanent appointment of Matthew Barrett**.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-276

**12A2024-3 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF
A SENIOR MOTOR EQUIPMENT OPERATOR**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **approving the permanent appointment of Edward Jake Selenchik to the title of Senior Motor Equipment Operator**.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-277

**12A2024-4 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF
A MOTOR EQUIPMENT OPERATOR**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Perticone**, the resolution was adopted **approving the permanent appointment of Joseph Petrotta to the title of Motor Equipment Operator**.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-278

**12A2024-5 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF
A SECOND MOTOR EQUIPMENT OPERATOR**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the permanent appointment of Scott Zampatori to the title of Motor Equipment Operator.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-279

**12A2024-6 RESOLUTION AUTHORIZING THE APPOINTMENT OF ETHICS
BOARD MEMEBERS**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the appointments of David P Dys (term ending 12/31/2029) and Kimberly Miranda (term concurrent with appointing supervisor or 12/31/2028).**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-280

**12A2024-7 RESOLUTION AUTHORIZING THE APPOINTMENT OF A TOWN
HISTORIAN**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **approving the permanent appointment of Timothy Judd to the title of Town Historian.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-281

Community Development:**12A2024-8 RESOLUTION REAPPOINTING A PLANNING BOARD MEMBER**

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the resolution was adopted **reappointing Nathan Burdick to serve on the Planning Board with a term expiring on 12/31/31.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-282

12A2024-9 RESOLUTION FILLING A CONSERVATION BOARD VACANCY

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the appointment of Patrick Leavy to serve as a Conservation Board Member with a term expiring on 12/31/2026.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-283

12A2024-10 RESOLUTION FILLING A CONSERVATION BOARD VACANCY

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the appointment of Alexandra Ferrente to serve as a Conservation Board Member with a term expiring on 12/31/2026.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-284

12A2024-11 RESOLUTION AUTHORIZING THE APPOINTMENT OF A ZONING BOARD OF APPEALS MEMBER

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **approving appointment of Greg Devlin to serve as a Zoning Board of Appeal Member with a term expiring on 01/31/2031.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-285

12A2024-12 RESOLUTION AUTHORIZING THE REAPPOINTMENT OF A ZONING BOARD OF APPEALS CHAIRMAN

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **approving the appointment of James S. Hinman to serve as the Zoning Board of Appeals Chairman with a term expiring 12/31/2026.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-286

12A2024-13 RESOLUTION AUTHORIZING THE APPOINTMENT OF DEER MANANGEMENT PROGRAM BOARD MEMBERS

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **appointing Cody Dizmang and Gwendolyn Mendez as Deer Management Program Board members with terms expiring on 12/31/2025.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-287

Comptroller:

12A2024-14 RESOLUTION AUTHORIZING THE USE OF FUND BALANCE AND THE PURCHASE OF 177 KINGS HIGHWAY

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to execute any documents necessary for the purchase of 177 Kings Highway.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-288

12A2024-15 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT FUNDING FOR BACKYARD PLAYGROUND AREA

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the allocation of ARPA Funds for a playground at the Town Hall Campus “Backyard”.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-289

12A2024-16 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT FUNDING FOR ADDITIONAL FRONT STEP GRANT FUNDING

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the allocation of ARPA Funds to extend the Front Step Grant Program.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-290

12A2024-17 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT FUNDING FOR SOFTWARE TO BE USED BY THE DEPARTMENT OF DEVELOPMENT SERVICES

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing the allocation of ARPA Funds software replacement in the Department of Development Services.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-291

**12A2024-18 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING TOWN HALL BRODERICK ROOM UPDATES**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the allocation of ARPA Funds for Town Hall Broderick Room updates.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-292

**12A2024-19 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING FOR TOWN HALL DIRECTORY SIGN UPGRADES**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the allocation of ARPA Funds for Town Hall Directory Sign Upgrades.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-293

**12A2024-20 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING FOR FARMERS MARKET SIGNAGE**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the allocation of ARPA Funds for Farmers Market Signage.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-294

**12A2024-21 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING FOR UPGRADES TO PASSPORT SERVICES**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the allocation of ARPA Funds for upgrades to passport services.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-295

**12A2024-22 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING FOR EDUCATIONAL LIBRARY PROGRAMS**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the allocation of ARPA Funds for Educational Library Programs.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-296

**12A2024-23 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT
FUNDING FOR CHILDCARE SERVICES**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the allocation of ARPA Funds for Childcare Services**

REGULAR TOWN BOARD MEETING**DECEMBER 17, 2024 177**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-297***12A2024-24 RESOLUTION AUTHORIZING THE USE OF FUND BALANCE FOR INDEPENDENT REVIEW**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing the use of fund balance for Independent Review.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-298***IT:****12A2024-25 RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT TO LEASE MULTIFUNCTION PRINTERS FROM UNITED BUSINESS SYSTEMS**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Supervisor to enter into a lease agreement with United Business Systems.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-299***12A2024-26 RESOLUTION DCECLARING CERTAIN EQUIPMENT AS SURPLUS PROPERTY**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was **adopted declaring the equipment as surplus and authorizes the Town Supervisor to arrange for its proper disposal.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-300

12A2024-27 RESOLUTION AUTHORIZING THE GRANT APPLICATION FOR THE LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND GRANT

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the application to be submitted to the Local Government Records Management Improvement Fund Grant.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-301

12A2024-28 RESOLUTION AUTHORIZING THE APPOINTMENT OF A RECORDS MANAGEMENT OFFICER PURSUANT TO THE REQUIREMENTS OF THE GRANT APPLICATION FOR THE LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **appointing Latasha Elder, Town Clerk as Records Management Officer.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-302

Police:

12A2024-29 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY GIFT FROM DONNA DEPETERS TO THE IRONDEQUOIT POLICE DEPARTMENT

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to**

execute any and all documents related to this gift from Donna DePeters in a format approved by the Attorney for the Town.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-303

12A2024-30 RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO CONTRACTS AND ACCEPTING FUNDING FOR DWI PROGRAMS

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing the Supervisor to execute the contracts and any and all documents necessary to enter into such contracts, in such form as approved by the Attorney for the Town.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-304

12A2024-31 RESOLUTION AUTHORIZING ATTENDANCE TO THE GLOCK PROFESSIONAL TRAINING COURSE IN CAMILLUS, NEW YORK

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing three officers to attend the Glock Professional Armors Certification Course.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-305

Public Works:

12A2024-32 RESOLUTION AWARDDING A BID FOR REFUSE SERVICES FOR TOWN OF IRONDEQUOIT FACILITIES

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **awarding the bid for Refuse**

Services for the Town of Irondequoit Facilities to Waste Management of New York, LLC.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-306***12A2024-33 RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN
CALCULATION WORKSHEET FOR NEW YORK STATE SNOW AND
ICE 2024-2025- SEASON**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Town Supervisor to execute a snow removal and ice control agreement with Monroe County for an additional annual renewal which includes a seasonal adjustment component for the 2024/2025 winter season.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-307***12A2024-34 RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN
AGREEMENT FOR MONROE COUNTY ALL SEASONS WORK IN
MONROE COUNTY RIGHTS OF WAY**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Supervisor to execute any and all documents necessary to effectuate this approval.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution Number 2024-308***12A2024-35 RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE
AGREEMENT FOR MONROE COUNTY SNOW AND ICE CONTROL
SERVICES FOR 2024/2025**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approves the Supervisor to execute any and all documents related to this agreement.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-309

Recreation:

12A2024-36 RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO VARIOUS CONTRACTS WITH VENDORS FOR YOUTH, FAMILY, ADULT, GROUP EXERCISE AND SENIOR RECREATIONAL PROGRAMMING FOR 2025

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Supervisor to enter into contracts with various vendors in Attachment A in such form as approved by the Attorney for the Town.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-310

Town Clerk:

12A2024-37 RESOLUTION APPROVING THE 2025 ORGANIZATIONAL, WORKSHOP AND REGULAR TOWN BOARD MEETING DATES

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **approving the Organizational, Workshop and Regular Town Board Meeting Dates for 2025.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution Number 2024-311

Upcoming Meetings:

Organizational Meeting:	Tuesday, January 7, 2025	@ 4:00pm
Workshop Meeting:	Monday, January 13, 2025	@ 4:00pm
Regular Town Board Meeting:	Tuesday, January 21, 2025	@ 7:00pm

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the Regular Town Board Meeting was adjourned at 8:16 p.m.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Town Board Member	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Respectfully submitted,



Latasha Elder, Town Clerk

SPECIAL TOWN BOARD MEETING MINUTES

DECEMBER 26, 2024

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The Special Town Board Meeting of the Town of Irondequoit, held in the Broderick Room at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 26th day of December 2024 at 12:00 pm, there were:

PRESENT:	Supervisor	Andraé Evans
	Town Board Member	Ann Cunningham
	Town Board Member	Grant Malone
	Town Board Member	John Perticone
	Town Board Member	Peter Wehner
	Attorney for the Town	Brown Hutchinson, LLC.

Others in attendance included Commissioner of Public Works Erin Magee, Director of Human Resources Jason Vinette, Safety Officer Keith Kreiser and Deputy Town Clerk Sherida Yanguas.

Supervisor Evans called the meeting to order, Pledge was said, and Deputy Town Clerk Yanguas called Roll.

ITEMS FOR BOARD ACTION:

12STB2024-1 Resolution Ratifying the CSEA Blue Collar Tentative Agreement.

On a motion made by Councilmember **Malone**, seconded by Councilmember **Cunningham**, offered the following resolution and moved the adoption of **Ratifying the CSEA Blue Collar Agreement**.

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Resolution Number: 2024-312

Upcoming Meeting Schedule:

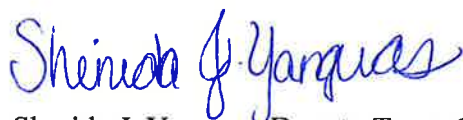
Organizational Meeting	Tuesday, January 7, 2025	@4:00pm
Workshop Meeting	Monday, January 13, 2025	@4:00pm
Regular Town Board Meeting	Tuesday, January 21, 2025	@7:00pm

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Perticone**, the Special Town Board Meeting was adjourned at 12:21pm.

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Respectfully Submitted,



Sherida J. Yanguas, Deputy Town Clerk

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION FILLING A CONSERVATION BOARD VACANCY**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025 at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans

Town Supervisor

Ann Cunningham

Town Board Member

Grant Malone

Town Board Member

John Perticone

Town Board Member

Peter Wehner

Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is currently one (1) open member position on the Irondequoit Conservation Board to be filled, and

WHEREAS, the Town received a Letter of Interest with resume from Irondequoit resident George Benzion van Arnold, and

WHEREAS, Town Staff conducted an interview with Mr. Benzion van Arnold, and

WHEREAS, Town Staff recommends to the Town Board the appointment of George Benzion van Arnold to the Irondequoit Conservation Board, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves the appointment of:

George Benzion van Arnold Conservation Board Member Term Expires: December 31, 2026

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD APPROVING AN
APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025, at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans

Town Supervisor

Ann Cunningham

Town Board Member

Grant Malone

Town Board Member

John Perticone

Town Board Member

Peter Wehner

Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Irondequoit Historic Preservation Commission (the “Commission”) serves the Town and oversees the roles and responsibilities set forth in Chapter 236 of the Town of Irondequoit Town Code; and

WHEREAS, there is a vacancy on the Commission and the Town encouraged interested residents to submit their expression of interests; and

WHEREAS, the Town Historian and Vice Chairman of the Historic Preservation Commission reviewed the letters of interest and resumes submitted by the individuals interested in serving on the Commission considering each applicant’s qualifications and now reaches consensus on the appointment; and

WHEREAS, after conducting interviews with the interested candidates, the Town Historian and Vice Chairman of the Historic Preservation Commission recommend the appointment of candidate Ryan Pierson to the Town Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit appoints Ryan Pierson as a member of the Historic Preservation Commission through December 31, 2031.

This resolution shall take effect immediately.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member

Perticone

voting

Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
CALLING FOR A PUBLIC HEARING ON A PROPOSED LOCAL LAW
TO AMEND TOWN CODE CHAPTER 235-69 - FENCING**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025 at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson LLP

Attorney for the Town

WHEREAS, at a regular meeting of the Town Board, Town Board Member _____ introduced a proposed local law regarding amendments to Irondequoit Town Code Chapter 235-69 regarding fencing, and the proposed local law is attached hereto as **Exhibit A**; and

WHEREAS, pursuant to Municipal Home Rule § 20(5) no local law shall be passed by the Town Board until a public hearing is held.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby schedules a public hearing on this matter on **February 25, 2025 at 7:3X p.m.**

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

Exhibit A

§ 235-69. Fencing. [Amended 8-18-1998 by L.L. No. 1-1998 ; 2-13-2001 by L.L. No. 1-2001 ; X-X-2025 by L.L. No. X-2025]

A. Purpose.

- (1) It is the purpose of this section to regulate the location and height of fences in all zoning districts and it shall apply to fences, walls and any other similar construction.
- (2) The intent of this section is to provide uniform enhancement, security and privacy to property. Fencing which legally existed prior to the adoption of this section (1964) may continue as long as it is kept in substantial repair. The replacement or repair of such fencing may occur only in-kind.

B. Definitions. Fences shall be defined and regulated by their function and purpose such as boundary, privacy, decorative and safety fences as defined in § 235-4 of the Zoning Ordinance.

C. General requirements.

- (1) All fences, with the exception of snow fences as defined in this section, shall require a building permit.
- (2) All fencing must be constructed within property boundaries.
- (3) Fencing prohibited within public rights-of-way and over Town easements within property boundaries.
- (4) Fencing shall be constructed of materials commercially available for fencing purposes and shall be uniform in appearance.
- (5) The most finished side of a fence must face the adjoining property.
- (6) Height of fencing is to be measured from the top of the fence to the ground directly beneath the fence.
 - (a) Fencing must follow the natural contour of the land.
 - (b) Commercially manufactured decorative caps located on top of the fence posts shall be excluded from the height measurement, but posts and caps shall not exceed 12 inches in height and width.
- (7) Where a side yard of a lot abuts a rear yard of another lot, fencing may be permitted to be six feet high provided it does not obstruct sight lines.
- (8) No back-to-back boundary fences shall be permitted unless an abutting fence is owned by an adjacent property owner.
- (9) Snow fences for the purposes of providing a wind block for drifting snow shall be permitted between November 1 and April 15. A three-foot setback from the front property line shall be required for all such fencing. Snow fencing shall not exceed 4 feet in height and shall be comprised of wooden slats woven together with wire strands, plastic mesh, or other similar materials to be approved by the Code Enforcement Officer. Placement of such fencing shall not cause drifting snow on adjacent property or public sidewalks and streets.

- (10) Barbed wire and electrified fences shall be subject to Zoning Board of Appeals' approval prior to the issuance of a permit.
 - (11) Single strand wire fences or anchoring of any fence post by means of a guy wire or guy wires shall be prohibited.
 - (12) Fence height on vacant lots without a primary structure shall be limited to four feet in height in the front yard and six feet in the side and rear yards. The front yard for fencing is determined by the front foundation lines of the adjoining properties. The minimum front yard setback for the vacant lot must match the setback of the adjoining property with the larger front yard setback.
 - (13) For the purposes of regulating fencing, a lot which adjoins a limited access highway shall be regarded as an interior lot and not as a through lot or corner lot.
- D. Waterfront properties. All properties or parcels of land within the Town of Irondequoit that contain shoreline frontage on either Irondequoit Bay or Lake Ontario shall be subject to the following subparagraphs.
- (1) Waterfront property owners are responsible for ensuring compliance with all applicable NYS DEC regulations pertaining to the waterfront.
 - (2) Fences shall not exceed 4 feet in height to maintain unobstructed views and minimize visual impact.
 - (3) Fences must maintain a minimum waterfront setback of 25 feet from the ordinary high-water mark.
 - (4) Fences shall not interfere or inhibit natural drainage patterns, divert natural drainage flow, alter existing natural or man-made erosion control features, or impede designated access ways.
- E. Boundary fences.
- (1) Six-foot-high side and rear yard fencing shall be permitted from the front foundation line of the principal building to the rear lot line.
 - (2) The front foundation line shall be defined as the portion of the principal building that is nearest the side and front lot lines as measured from each side of the structure. The rear foundation line shall be defined as the portion of the principal building that is nearest to the side, rear and front lot lines as measured from each side of the structure. Attached garages shall be included in such measurements. Stoops, steps, open and enclosed porches and similar entranceways and decks shall not be considered in the setback determination.
- F. Front yard decorative fencing.
- (1) Front yard fencing shall not exceed 4 feet in height.
 - (2) Fencing must be of open-type construction (split rail, picket or the like). Solid and chain link type fencing are prohibited.
 - (3) Such fencing shall be set back a minimum of three feet from the front property line to allow for safe visual clearances and sidewalk snow removal.

G. Corner lots.

- (1) Rear and side street yard fencing on a corner lot shall be permitted to extend toward the street for purposes of boundary fencing, provided that a minimum setback of three feet from the property line which parallels the street is maintained.

H. The height of fencing shall be as set forth in Subsection E above.

I. Through lots. In relation to fencing, both street-facing sides of a through lot are designated as front yards and must comply with all front yard fencing requirements outlined in this Section.

J. Sight lines. Fencing shall not obstruct sight lines. At every street intersection or entranceway, fencing must be positioned to maintain a clear view within a triangle formed by the corner and portions on the curb 30 feet from the intersection or entranceway. Within this triangle, no fencing or other obstruction may exceed a height of three feet.

K. Fences located on decks. A fence may be erected on a deck provided that said fence:

- (1) Is located in the rear yard.
- (2) Complies with setback regulations for the principal buildings.
- (3) Does not exceed six feet in height as measured from the top of the fence to the walking surface of the deck beneath the fence.

L. Nonresidential use on property.

- (1) This section applies to properties used for nonresidential purposes. It may also apply to multifamily residential uses at the discretion of the Director of Community Development.
- (2) Fencing within the front yard setback is limited to a maximum height of 4 feet.
- (3) Fencing in side and rear yards is permitted up to a maximum height of 8 feet.
- (4) Fencing along property lines adjacent to residential districts must incorporate visual screening elements such as privacy slats or integrated landscaping.
- (5) The Planning Board will only review fencing proposals as part of a broader site plan application.
- (6) Repairs or replacement of existing, conforming fencing are permitted without requiring additional approvals, provided the work complies with all applicable regulations. Such exceptions may be administratively granted by the Building Inspector, Code Enforcement Officer, or their designee.

M. Deer protective fencing.

- (1) Deer protective fencing is open fencing designed for the purpose of repelling or preventing deer from damaging vegetation.
- (2) No permit shall be required for deer protective fencing.
- (3) Deer protective fencing shall not be used as perimeter fencing for the property. Deer protective fencing that is not wrapped around vegetation intended for protection is considered in violation of this code.
- (4) Acceptable deer protective fencing materials include woven wire mesh, polypropylene mesh, or other similar materials approved by the Code Enforcement Officer.

- (5) Deer fencing and its installation shall be maintained in good condition to assure that it has not deteriorated, come loose or has otherwise become a visual or safety nuisance or hazard.

N. Walls.

- (1) Walls or retaining walls which are under 18 inches in height shall be exempt from the requirements of this section.
- (2) All retaining walls exceeding 18 inches in height designed to retain earth shall require a building permit and must comply with the following requirements.
- (3) Manufactured walls. The property owner must provide written proof to the Town's Building Department that the installer will construct such walls according to the manufacturer's specifications and accepts all liability in the event of failure.
- (4) A professional engineer's or registered architect's original seal and signature shall be required on drawings submitted for a building permit for nonmanufactured walls.
- (5) Walls, regardless of the location, shall be exempt from the height restrictions of fences as long they are designed to retain earth on property slopes. The grade can not be changed to accommodate such walls and drainage courses must be considered during design so as to not affect adjoining property.
- (6) Walls which will affect the toe of a slope in a steep slope EPOD area and are greater than four feet in height shall be subject to an EPOD permit approval by the Planning Board prior to the issuance of a building permit.

O. Maintenance.

- (1) Fences, walls and other similar construction must be maintained at all times in good and substantial condition. Dilapidated, rotted, rusted and broken fences and walls must be repaired, replaced or removed.
- (2) Metal fences subject to rust must be painted with a protective covering that is uniform in appearance.¹

1. Editor's Note: Former § 130.63, dumping grounds, which immediately followed this section, was deleted 2-4-1997 by L.L. No. 1-1997.

January XX, 2025

Latasha Elder, Town Clerk
Town of Irondequoit
1280 Titus Avenue
Rochester, NY 14616

RE: Proposed Changes to Town Zoning Code, §235-69. Fencing

Dear Clerk Elder:

This memo outlines proposed updates to the Town's fencing code, addressing practical, safety, and aesthetic concerns while ensuring the code remains fair, enforceable, and responsive to community needs. Simplifying regulations will reduce variances, streamline application processing, and ease Zoning Board reviews, making fence installation approvals more convenient for residents. These updates enhance functionality and reduce regulatory complexity. The rationale for these changes is outlined below for the Town Board's consideration.

Summary of Changes

1. Prohibit Fencing on Town Easements: §235-69C(3)

- Current Code: Fencing over Town easements requires approval from the Department of Public Works (DPW).
- Proposed Change: Fencing over Town easements or within public rights-of-way is prohibited.
- Rationale: The Town requires unobstructed access to utilities and infrastructure for maintenance, repairs, and upgrades. Fencing in these areas can block access, disrupt drainage, or hinder public services, leading to costly disputes or removal expenses. Prohibiting fences in public rights-of-way also ensures pedestrian and vehicular safety by maintaining clear pathways and sight lines. These restrictions protect public infrastructure, streamline maintenance efforts, and prevent property owners from incurring unexpected costs.

2. Snow Fencing Specification: §235-69C(9)

- Current Code: Does not specify snow fencing height or material requirements.
- Proposed Change: Snow fencing must not exceed 4 feet in height and must be constructed with appropriate materials.
- Rationale: A maximum height of 4 feet ensures snow fencing does not obstruct visibility while effectively managing snow. Requiring suitable materials enhances durability and functionality.

3. Vacant Lot Fencing Specifications: §235-69C(12)

- Current Code: Fencing on vacant lots is limited to 4 feet in height with yard setbacks determined by the average front setbacks of adjacent dwellings.
- Proposed Change: Defines vacant lots as properties without a primary structure. Front yard fencing is limited to 4 feet in height while side and rear yard fencing is limited to 6 feet. The minimum front yard setback aligns with the adjoining property that has the larger front yard setback.
- Rationale: Clearly defining vacant lots reduces confusion for property owners and enforcement officers. Increasing height limits for side and rear yard fencing creates consistency with surrounding developed lots and provides greater privacy and security. Determining setbacks based on the more restrictive adjoining setback is less cumbersome for enforcement officers than calculating an average and minimizes potential disruption of the vacant lot's appearance within the surrounding area.

4. Waterfront Properties: §235-69D

- Current Code: Fencing code does not include explicit language related to waterfront properties.
- Proposed Change: Applicants must consult the NYS DEC to determine if approval is needed. Fences are limited to 4 feet in height, must be of open-construction design, and require a 25-foot setback from the ordinary high-water mark. Additionally, fences cannot disrupt drainage, erosion control, or public access.
- Rationale: Adding specific provisions for waterfront properties ensures that fences are designed to preserve scenic views, minimize environmental impacts, and maintain public access where applicable. The 4-foot height limit and open-construction requirement help maintain waterfront views and minimize visual impacts, while the 25-foot setback protects the shoreline from erosion and other disturbances. Coordination with the NYS DEC ensures compliance with state regulations and prevents unauthorized construction in environmentally sensitive areas.

5. Increased Fence Height: §235-69E & §235-69F(1)

- Current Code: Front yard fencing is limited to 3.5 feet in height while side yard fencing is limited to 4 feet.
- Proposed Change: Front yard fencing is limited to 4 feet and side and rear yard fencing is limited to 6 feet.
- Rationale: Aligning height limits with standard commercially available fencing sizes (4, 6, and 8 feet) makes materials more accessible and affordable. Increased height limits provide greater privacy and security, especially in densely populated residential areas.

6. Eliminate Fence Length Restriction: §235-69F(3)

- Current Code: Front yard fencing is restricted to a maximum length of 32 linear feet.
- Proposed Change: Removes restrictions on the total length of fencing.

- **Rationale:** Eliminating length restrictions allows properties to be fully secured, improving privacy and safety. It prevents awkward or abrupt fence endings, simplifies compliance for property owners, and reduces enforcement burdens. This flexibility accommodates properties of varying sizes and shapes.

7. Clarify Through Lot Requirements: §235-69H

- **Current Code:** A 30-foot setback from the front and rear property lines is required for all "through lot" fencing, with a maximum height of 4 feet.
- **Proposed Change:** Both street-facing frontages count as front lot lines and must comply with front yard fence requirements accordingly.
- **Rationale:** This clarification ensures consistent treatment of through lots by designating both street-facing sides as front yards. By requiring compliance with front yard fencing standards, the code maintains neighborhood character and consistency with the surrounding area.

8. Consideration of Sight Lines: §235-69I

- **Current Code:** Does not include specific provisions regarding sight lines.
- **Proposed Change:** Fencing shall not obstruct sight lines. Includes clear sight triangle requirements.
- **Rationale:** Ensuring sight lines remain unobstructed reduces the risk of accidents by maintaining clear visibility for drivers, cyclists, and pedestrians.

9. Privacy Fencing: §235-69G

- **Current Code:** Privacy fencing permitted in the rear yard with a maximum of 8' in height.
- **Proposed Change:** Removed from code.
- **Rationale:** With the updates proposed for boundary fences, this section is now redundant.

10. Fencing for Nonresidential Uses: §235-69K

- **Current Code:** Fencing for nonresidential uses requires Planning Board review and approval.
- **Proposed Change:** Front yard fencing limited to 4' and side and rear yard fencing limited to 8'. Appropriate screening for properties adjacent to residential districts. Replacements permitted through administrative approval.
- **Rationale:** The proposed changes streamline fencing requirements for nonresidential properties. Front yard fencing is limited to 4 feet, side and rear yard fencing to 8 feet, and screening is required along residential property lines. Planning Board review is only needed for broader site plan applications, and repairs or replacements of conforming fencing can be approved administratively, ensuring efficiency and compliance.

11. Deer Fencing Specifications: §235-69M

- Current Code: Deer fencing must be approved by the Director of Community Development with no detailed specifications.
- Proposed Change: Deer fencing is intended solely for protecting vegetation, not as perimeter fencing. Proposed language includes acceptable materials and maintenance requirements.
- Rationale: Assigning approval to the Code Enforcement Officer improves efficiency and aligns with their role in zoning compliance. Defining deer fencing as a tool to protect vegetation clarifies its purpose, prevents misuse as perimeter fencing, and maintains neighborhood character. Properly regulating its use minimizes conflicts over improper installation or shared boundaries.

The proposed updates to the Town's fencing code address key concerns related to safety, aesthetics, and functionality while simplifying enforcement and approval processes. By clarifying existing provisions and introducing new regulations, these changes reduce ambiguity and streamline reviews. Town staff recommend adopting these changes to foster a safer, more functional, and cohesive community.

We welcome any questions or feedback from the Town Board and the public as part of this process.

Respectfully submitted,

Bill Lang

Director of Community Services

**EXTRACT OF THE MINUTES OF A MEETING OF TOWN BOARD IN THE
MATTER OF SCHEDULING A PUBLIC HEARING TO PROVIDE
OPPORTUNITY FOR PUBLIC COMMENT ON IRONDEQUOIT'S
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025 at 7:00 P.M. local time there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Brown Hutchinson, LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Irondequoit is a Community Development Block Grant (CDBG) entitlement community and, as such, receives an annual block grant from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Town's CDBG Citizen Participation Plan requires the Town Board to hold a public hearing annually to offer opportunities for the public to comment on the Town's CDBG program, including performance of contractors and sub-recipients, and to suggest needs or activities to be considered for funding in future program years.

NOW, THEREFORE BE IT RESOLVED, that the Town Board schedules a public hearing at the regular meeting of February 18, 2025, at 7:35 pm to provide for public comment on the Irondequoit Community Development Block Grant (CDBG) Program.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING ADJUSTMENT OF THE MILEAGE
REIMBURSEMENT RATE FOR 2025 TO \$.70 CONSISTENT WITH THE RATE
ALLOWED BY THE U. S. INTERNAL REVENUE SERVICE**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025 at 7:00 P.M. local time there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member
 Brown Hutchinson, LLP	 Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, it is the policy of the Town of Irondequoit to reimburse employees for use of personal motor vehicles for Town business at the same rate per mile as allowed by the U. S. Internal Revenue Service (IRS); and

WHEREAS, the IRS changed the rate per mile to \$.70 effective January 1, 2025.

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes a mileage reimbursement rate of \$.70 per mile for any mileage recorded on a personal motor vehicle used for Town business on or after January 1, 2025.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF
IRONDEQUOIT, MONROE COUNTY, NEW YORK CALLING FOR A
PUBLIC HEARING IN ACCORDANCE WITH SECTION 202-b OF THE
TOWN LAW WITH RESPECT TO CERTAIN IMPROVEMENTS TO THE
TOWN OF IRONDEQUOIT CONSOLIDATED SEWER DISTRICT**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025 at 7:00 P.M. local time, there were

PRESENT:

Andraé Evans
Peter Wehner
Ann Cunningham
Grant Malone
John Perticone

Town Supervisor
Deputy Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board (the “Town Board”) of the Town of Irondequoit (the “Town”) is considering authorizing certain improvements to the facilities serving the Town of Irondequoit’s Consolidated Sewer District, consisting of the replacement of sanitary laterals (the “Project”), all as more particularly described in the Town of Irondequoit Consolidated Sewer District Map, Plan and Report for the 2025 Sanitary Lateral Replacements dated January 2025 and prepared at the direction of the Town Board by LaBella Associates, at a maximum estimated cost of \$390,300; and

WHEREAS, the Town Board now intends to conduct a public hearing in accordance with Section 202-b of the Town Law with respect to undertaking the Project at such estimated maximum cost.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board a follows:

Section 1. A public hearing shall be held at a public meeting of the Town Board to be held on February 25, 2025 at 7:37 p.m. at the Town of Irondequoit Town Hall, 1280 Titus Avenue, Rochester, New York 14617, to consider if it is in the public interest to undertake the Project at an estimated maximum cost of \$390,300 and to hear all persons interested in the subject matter thereof.

Section 2. The Town Clerk is hereby directed to cause notice of such public hearing to be published in *The Daily Record* and posted on the Town Bulletin Board at 1280 Titus Avenue, Rochester, New York, 14617 in the manner prescribed by Section 193 of Town Law.

Section 3. This resolution shall take effect immediately.

Seconded by Town Board Member _____ and duly put to vote,
which resulted in the following:

Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Deputy Supervisor	Wehner	voting	_____
Town Supervisor	Evans	voting	_____

Dated: January 21, 2025

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY
GIFT FROM CRIME STOPPERS TO THE IRONDEQUOIT POLICE
DEPARTMENT**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025, at 7:00 P.M. local time, there were

PRESENT:

Andraé Evans

Town Supervisor

Grant Malone

Town Board Member

John Perticone

Town Board Member

Peter Wehner

Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, Crime Stoppers would like to make a monetary gift to the Irondequoit Police Department; and

WHEREAS, this monetary gift consists of four-thousand dollars (\$4,000); and

WHEREAS, these funds will be deposited into account A232-00-3120-0000-0000-427050 (donations).

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts this gift from Crime Stoppers and authorizes the Supervisor to receive this \$4,000 to be used towards Community Engagement within the Irondequoit Police Department.

AND BE IT FURTHER RESOLVED, that the Town Board grants authority to the Town Supervisor to execute any and all documents related to this gift in a format approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member Perticone	voting_____
Town Board Member Wehner	voting_____
Town Board Member Malone	voting_____
Town Supervisor Evans	voting_____

**EXTRACT OF MINUTES OF MEETING OF TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING CHANGE BY RAISING DOG LICENSING FEE FOR
DOG LICENSE REGISTRATION**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025 at 7:00 PM local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member
Brown Hutchinson LLP	Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, pursuant to §1-18 of the Town Code of the Town of Irondequoit, the Chief of Police may, in the performance of his duty under all Town ordinances and local laws, establish various fee schedules or charges subject to Town Board approval; and

WHEREAS, the Chief of Police has reviewed the Dog Licensing fees and is bringing our fees in line with other agencies and municipalities; and

WHEREAS, based on his review, the Chief of Police recommends raising the Dog Licensing fee from \$9.00 to \$10.00 for spayed or neutered dogs and \$18.00 to \$20.00 for non-spayed or neutered dogs to be in line with other agencies and municipalities also replacement tags price change from \$3.00 to \$5.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the following Dog Licensing fees and is bringing our fees in line with other agencies and municipalities; Irondequoit Code §1-18: Dog Licensing fee is \$10.00 for spayed or neutered dogs, \$20.00 for non-spayed or neutered dogs and replacement tags will be \$5.00 effective as of the date of this resolution.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting _____
Town Board Member	Wehner	voting _____
Town Board Member	Malone	voting _____
Town Board Member	Cunningham	voting _____
Town Supervisor	Evans	voting _____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION DECLARING CERTAIN EQUIPMENT SURPLUS PROPERTY**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January, 2025, at 7:00 PM local time, there were

PRESENT:

Andrae' Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Department of Public Works uses certain equipment to perform services for the Town, and from time to time such equipment needs to be replaced or is no longer used; and

WHEREAS, each piece of equipment listed on the attached Addendum "A" is several years old and no longer used by the Town (the "Equipment"); and

WHEREAS, the Town intends to auction the Equipment at an online auction to occur in February 2025.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby declares the equipment as surplus and authorizes the Town Supervisor to execute and deliver such documentation as necessary to auction the Equipment at the next appropriate municipal equipment auction.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

Addendum "A"

DPW Miscellaneous Equipment

<u>Year</u>	<u>Fleet #</u>	<u>Description</u>	<u>KVS#</u>
2009		International Durastar 4400 w/ Bergkamp FP5 Flameless Pothole Patch Body VIN: 1HTMKAAR09H115746	006642
2008		American Hauler 24' Enclosed Trailer, GVWR: 9990 lbs. VIN# 5N6200L2781020156	006526

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO VARIOUS CONTRACTS
WITH VENDORS FOR THE TOWN’S 2025 WINTERFEST CELEBRATION**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025, at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Deputy Town Supervisor
 Brown Hutchinson LLP	 Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, Town Board Resolution No. 2024-268 authorized the Supervisor to enter into agreements for 2025 Special Events with final approval and/or ratification by the Town Board; and

WHEREAS, pursuant to that resolution, the Town of Irondequoit’s 2025 Winterfest Celebration will occur on February 8, 2025; and

WHEREAS, it is necessary for the Town of Irondequoit to contract with the vendor listed on Addendum A hereto to provide entertainment services at the event; and

WHEREAS, this vendor will be paid with funds from the Special Events budget.

NOW, THEREFORE BE IT RESOLVED, that the Town Board approves the agreement listed in Addendum “A,” for the Town of Irondequoit’s 2025 Winterfest Celebration.

AND, BE IT FURTHER RESOLVED, that the Town Board authorizes the Town Supervisor to execute any and all documents related to this agreement in a format approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

ADDENDUM “A”
2025 Winterfest Vendor

VENDOR/CONTRACTOR	SERVICE PROVIDED	VENDOR COMPENSATION
William R. Heberle Stables Inc.	Horse Drawn Wagon Rides	\$4300.00

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION CHANGING FEBRUARY TOWN BOARD MEETING DATE FROM
FEBRUARY 18 TO FEBRUARY 25 DUE TO NYAOT TRAINING MEETING CONFLICT**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025, at 7:00 P.M. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member
Brown Hutchinson LLP	Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the scheduled Town Board Meeting for February 18, 2025 conflicts with the York State Association of Towns (NYAOT) Annual Meeting and Training School held from February 16, 2025-February 20, 2025. This presents a conflict for staff and board members wanting to attend; and

WHEREAS, NYAOT training and meeting offers attendees an opportunity to build skills, keep current with legislative, judicial, funding initiatives, changes, and resources that may affect our town; and

WHEREAS, the Town Supervisor, Andraé Evans recommends changing the February 18, 2025, Town Board meeting to February 25, 2025 to allow Town Board members and staff to attend this important meeting and training; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the change in meeting dates from February 18, 2025 to February 25, 2025, to allow all that wish to attend the NYAOT training and meeting the opportunity to attend.

AND BE IT FURTHER RESOLVED, that the Town Board Authorizes payment for the training as described herein.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Malone	voting
Town Board Member	Cunningham	voting
Town Supervisor	Evans	voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE SUPERVISOR AS DELEGATE FOR THE
PURPOSE OF VOTING AT THE NEW YORK ASSOCIATION OF TOWNS (NYAOT) ANNUAL
MEETING AND ATTENDING THE ANNUAL NYAOT TRAINING**

At the Regular Town Board meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 21st day of January 2025, at 7:00 P.M. local time, there were:

PRESENT:

Andraé Evans	Town Supervisor
Peter Wehner	Deputy Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member

Brown Hutchinson LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Association of Towns offers their Annual Meeting and Training School, February 16, 2025-February 20, 2025, at the New York Marriott Marquis, in New York City; and

WHEREAS, funding for this course is available in the Supervisor's Training budget, Account 001.1220.4100. The Town would cover the Registration fees and lodging expenses for the Chief of Staff, Kimberly Miranda, not to exceed \$1500.00; and

WHEREAS, the Town Supervisor, Andrae Evans, has chosen to self-fund his attendance to allow other members of the Town Board and or Staff to attend this valuable training; and

WHEREAS, The Town Board would like to designate the Town Supervisor Andraé Evans as the Town's delegate and Deputy Town Supervisor, Peter Wehner, the alternate delegate, for the purpose of voting at the annual meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorized the Town Supervisor to attend the training and meeting described herein; and allows Supervisor Evans and Deputy Supervisor Wehner to act as voting members;

AND BE IT FURTHER RESOLVED that the Town Board authorizes payment for the training as described herein.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Supervisor	Evans	voting
Deputy Supervisor	Wehner	voting
Town Board Member	Cunningham	voting
Town Board Member	Malone	voting

Town Board Member

Perticone

voting

Resolution Number 2025 -

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION APPROVING THE SPECIAL EVENT LICENSE FOR
YELLOWJACKET RACING/FLEET FEET CUPID'S CUP 5K RUN/WALK**

At a Regular Town Board meeting of the Town Board Members of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the **21st day of January, 2025** at 7:00 pm, local time, there were:

PRESENT:

Andraé Evans

Town Supervisor

Ann Cunningham

Town Board Member

Grant Malone

Town Board Member

John Perticone

Town Board Member

Peter Wehner

Town Board Member

Brown Hutchinson LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Clerk's Office received an application from YellowJacket Racing/Fleet Feet to host the 9th Annual Cupid's Cup 5K Run/Walk on Sunday, February 09, 2025 from 9:00 a.m. to 10:30 a.m.; and

WHEREAS, the proposed Assembly and Disbandment will be at West Irondequoit High School from 6:30 a.m. to 11:15 a.m.; and

WHEREAS, YellowJacket Racing/Fleet Feet has been working with the Rochester Police Department and the Irondequoit Police Department on the route (which is the same as in 2024) and traffic control and has filed the appropriate permits with the New York State Department of Transportation and the Monroe County Department of Transportation; and

WHEREAS, YellowJacket Racing/Fleet Feet will be in contact with Regional Transit Authority and contracted ambulances and EMT with Monroe Ambulance who will be on site for the duration of the event; and

WHEREAS, proof of insurance has been reviewed and approved by the Town insurance carrier.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves the Special Event-Parade/Walk/Run Application to conduct the YellowJacket Racing/Fleet Feet Cupid's Cup 5K Run/Walk on Sunday, February 09, 2025 from 8:30 a.m. to 10:30 a.m., upon the condition that YellowJacket Racing/Fleet Feet notifies all affected residents before the event.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

YELLOWJACKET Racing

December 10th, 2024

Town of Irondequoit
1280 Titus Avenue
Rochester, NY 14617

RE: Cupid's Cup 5K – Sunday, February 9, 2025 – Irondequoit Permit

To whom it may concern:

I am providing you with this Letter of Intent so you have the details of our event on Sunday, February 9, 2025 at Irondequoit High School. Enclosed please find Operations/Safety Plan, a course map, proof of insurance purchase, and details outlining the event. If there are any further requirements or needs that you might have, please contact me.

- The Race is in its 9th year. It was previously held in Victor, but moved to Irondequoit in 2019 to bring it closer to the city.
- Certificate of Insurance for the event is enclosed, along with Disability & Workers Compensation.
- The event is a 5K Race that begins & ends at Irondequoit High School. The 5K begins at 9:00am with a map of the course enclosed.
- Road closures begin at 8:45am & are moderated by the Irondequoit Police Department. Cooper Road will be closed until the last runner turns onto Hardland Road. At this time Cooper Road will be open to southbound traffic but will remain closed to northbound traffic until the final runner comes in.
- Race participants will be on the road between 9:00am and 10:15am.
- We will be in contact with Regional Transit Authority.
- Contracted Ambulances and EMT with Monroe Ambulance are on site for the duration of the event.

Please do not hesitate to contact me if you have any questions about the event. If there are any other steps that I need to fulfill, please let me know. Thank you so much.

Yours very truly,

Ellen Brenner
Owner – Fleet Feet/YellowJacket Racing



FOR TOWN USE ONLY:	APPLICATION FEE RECEIVED: ☐ YES ☐ NO	BARRICADE USAGE FEE: \$
	TOWN CLERK APPROVAL: _____	DATE: / /
	POLICE APPROVAL: _____	DATE: / /
	POLICE FEE: \$ _____ RECEIVED: ☐ YES ☐ NO	DATE: / /
	FIRE MARSHAL APPROVAL: _____	DATE: / /
COMMISSIONER OF D.P.W. APPROVAL: _____		DATE: / /

**TOWN OF IRONDEQUOIT
APPLICATION FOR PARADE/WALK/RUN**

A NON-REFUNDABLE FEE OF \$20.00 IS REQUIRED AT THE TIME OF APPLICATION

TYPE OF EVENT: ☐ PARADE ☐ WALK ☒ RUN Location: Irondequoit HS

EVENT NAME: Cupid's Cup 5K

DATE OF EVENT: Sunday, February 9th RAIN DATE: N/A

PURPOSE OF EVENT: 5K Run/Walk

NAME OF SPONSOR ORGANIZATION: YellowJacket Racing/Fleet Feet

ADDRESS: 155 Culver Rd, Rochester, NY 14620

DAYTIME TELEPHONE: 585-967-8878 EVENING TELEPHONE: Same

CELL #: Same FAX #: N/A E-MAIL: elke@fleetfeetrochester.com

TIME OF EVENT: FROM 9 AM TO 10:30 AM

TIME & LOCATION OF ASSEMBLY: 6:30 AM START SETUP

TIME & LOCATION OF DISBANDMENT: 11:15 AM FINISH CLEANUP

NUMBER OF PARTICIPANTS EXPECTED: 300-350 NUMBER OF VOLUNTEER MARSHALS: 50

EVENT TO TAKE PLACE: ☒ STREET ☐ SIDEWALK ☐ BOTH

IS AREA TO BE BLOCKED OFF? ☒ YES ☐ NO Roads closed as per IPD direction

IF YES, PLEASE SPECIFY: IPD determines

ARE BARRICADES NEEDED? ☐ YES ☐ NO (A FEE WILL BE ASSESSED FOR BARRICADE USAGE) if IPD says so

IF YES, PLEASE INDICATE LOCATIONS WHERE BARRICADES ARE TO BE SET UP: IPD determines

ALL AFFECTED RESIDENTS MUST BE NOTIFIED OF EVENT. HAVE YOU NOTIFIED ALL AFFECTED RESIDENTS?
☒ YES ☐ NO IF NO, NUMBER INFORMED: ~ 400-500 + our email database

PLEASE LIST THE NAMES AND ADDRESS OF ANY RESIDENT OPPOSED TO THIS EVENT, USE A SEPERARE SHEET OF PAPER IF NECESSARY: N/A

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

HAVE YOU RECEIVED ROUTE CLEARANCE (IF APPLICABLE) (I.E. REGIONAL TRANSIT AUTHORITY)? ☐ YES ☐ NO N/A

BUS RE-ROUTING MUST BE CLEARED BY APPLICAT WITH THE REGIONAL TRASIT AUTHORITY

Latasha Elder

From: Susan Lamanna <susanlam@paris-kirwan.com>
Sent: Monday, December 30, 2024 12:13 PM
To: Latasha Elder
Cc: Zachary Brooks
Subject: RE: 2025 Cupids Cup Race

Hi Latasha,

All looks good, thank you!

Susan Lamanna
Commercial Account Representative
Paris-Kirwan Associates Inc.
255 East Ave, Suite 300
Rochester, NY 14604
585-461-6436 phone
585-340-1714 fax
susanlam@paris-kirwan.com

Please note my office hours are 7:30-4:00 M-Thurs and 7:30- 2:45 on Fridays.

From: Latasha Elder <lelder@irondequoit.gov>
Sent: Tuesday, December 17, 2024 10:28 AM
To: Susan Lamanna <susanlam@paris-kirwan.com>
Cc: Zachary Brooks <zbrooks@irondequoit.gov>
Subject: 2025 Cupids Cup Race

Good Morning,

Attached please find a run application needing your approval. Zachary Brooks will be handling these applications moving forward. I have included him on this email.

Latasha Elder | Town Clerk
Town of Irondequoit
P: 585.467-8840 Ext. 1296 | 1280 Titus Avenue, Rochester, NY 14617

2025 Cupid's Cup Sk 2/9/25

FOR TOWN USE ONLY: Festivals / Carnivals / Events

\$100.00 Application Fee:

Date Received: 12/24/24

By: KE

Insurance Approval:

12/30/24

Fire Marshal Approval

Signature

[Signature]

Date

12/23/24

Police Department Approval

Signature

[Signature] (YEARLY EVENT)

Date

12/19/24

**Community Services
Bureau of Public Works**

Signature

[Signature]

Date

1-2-25

Security Deposit (If Applicable)

Amount Taken: _____

Received by: _____

Date Received: _____

Once all approved: Give a copy to Barb to put on the Board Meeting for final approval. When final approval is given, call applicant to tell them it's all approved and mail them a copy with the resolution.